



Information Clause on the Processing of Personal Data (GDPR)

Minor Patient

Dear Parents / Legal Guardians,

In connection with providing psychotherapeutic/psychological care to your child, and pursuant to Article 13 of the GDPR, I hereby inform you of the rules regarding the processing of your and your child's personal data.

1. Data Controller

The Controller of the personal data is: Edyta Kurowska, conducting business activity under the name EDYTA KUROWSKA - PSYCHOLOGIA, PSYCHOTERAPIA, with its registered seat at ul. Monte Cassino 18A/3, 70-467 Szczecin, NIP (Tax Identification Number): 8522641216.

For matters related to personal data protection, you may contact me by email at: gabinet@psycholog-kurowska.pl or by phone at: +48 789 596 276.

2. Purposes and Legal Bases for Data Processing

Personal data is processed for the following purposes:

- a) Providing psychotherapeutic services to the child (legal basis: Article 9(2)(h) GDPR).
- b) Maintaining the child's medical records (legal basis: Article 9(2)(h) GDPR in conjunction with the Act on Patient Rights).
- c) Performing the agreement concluded with the Parent/Guardian, including contact regarding organizational matters (legal basis: Article 6(1)(b) GDPR).
- d) Fulfilling legal obligations, e.g., accounting (legal basis: Article 6(1)(c) GDPR).

3. Data Retention Period

- **Child's medical records:** For a period of 3 years from the end of the calendar year in which the last entry was made.
- **Accounting data:** For a period of 5 years from the end of the calendar year (if a named invoice was issued to the patient).

4. Data Recipients

Personal data may be disclosed to:

- Entities authorized under applicable legal provisions.
- Entities providing accounting or IT services to me.

- My supervisor: To ensure the highest quality of services, my work is subject to regular supervision. Any information regarding the child's therapeutic process provided for the purpose of supervision is fully anonymized in advance in a manner that renders the identification of you and your child completely impossible.

5. Your Rights

As the statutory representative of the child, you have the right to: access the data, rectify the data, restrict processing, and lodge a complaint with the President of the Personal Data Protection Office (Prezes UODO).

Access to information may be restricted if the child is over 16 years of age and objects to the disclosure of certain content (in accordance with professional secrecy regulations and the ethics of working with minors).

6. Professional Secrecy

All information is subject to strict professional secrecy, protected by law, and will not be disclosed to third parties unless required by law or necessary for the welfare of the child.

7. Requirement to Provide Data

Providing data is voluntary, but necessary for the provision of psychotherapeutic services to the child.

8. Automated Decision-Making

Data is not processed by automated means and is not subject to profiling.

Parent's / Legal Guardian's Statement

I declare that as the statutory representative of the child:

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(First and last name, child's date of birth)

I have read the above GDPR information clause, fully understand its content, and acknowledge it.

Guardian's first and last name: Phone: E-mail: Date: Signature:	Guardian's first and last name: Phone: E-mail: Date: Signature:
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